

**Northwest Collegiate Ski and Snowboard Conference By-Laws**  
**Updated November 2024**

**Article I. Conference Dues and Fee Structure**

- Section 1: The Northwest Collegiate Ski and Snowboard Conference dues structure shall be as follows:
- A. \$300.00 institution fee for schools sponsoring any team defined by discipline for each sex (i.e. men's alpine = one team) of 3 or more athletes to include alpine, cross country, and/or snowboard.
  - B. \$125.00 alpine entry fee per quota slot (5 men, 5 women) - \$25.00 per athlete over gender quota allocation per institution.
  - C. \$125.00 alpine participation fee per athlete for individuals representing their institution, not to exceed 2 athletes/gender (3 athletes/gender is considered a team). No institutional fee shall be required.
- Section 2: Conference members must send the official list of all races to be attended as well as conference dues to the Conference Coordinator before the 15<sup>th</sup> of December. Teams and/or individuals that have not paid dues will not be allowed to compete.
- Section 3: Conference dues shall be billed and collected by the Conference Coordinator for each school.

**Article II. Annual Meeting**

- Section 1: NWCSC will hold an annual meeting in the fall prior to the start of the competition season. The meeting should be held prior to October 31. Meeting may be in person, by telephone conference, electronically or any combination deemed appropriate by the Executive Committee or by vote of the conference membership at the last meeting.
- Section 2: This meeting is to be attended by a representative from each NWCSC conference team. Failure to attend this meeting will result in a \$200.00 fine payable prior to the first sanctioned NWCSC event.
- Section 3: The date for each successive annual meeting should be set at the previous meeting. Notice of the next scheduled meeting will be sent by electronic notification to all member teams of the NWCSC. A second notice will be sent 30 days prior to the scheduled meeting date. The Executive Committee may change the date of the annual meeting as needed. Notice of the new date must be sent at least 14 days prior to the new meeting date.
- Section 4: Conference member schools are allowed one vote per school, provided that NWCSC institutional fees have been paid.

**Article III: Eligibility for USCSA Sanctioned Meets**

- Section 1: NWCSC and USCSA dues must be paid before a school is eligible to compete in any NWCSC sanctioned event.
- Section 2: Club teams from schools competing in the NCAA:
- A. Shall be charged the NWCSC institution fee of \$300 if the participation exceeds 3 or more athletes/gender/discipline.
- Section 3: Schools must submit signed copies of Team Eligibility and Individual Competitor Registration

forms to USCSA National Office by the Tuesday before Thanksgiving of each season. Those not doing so will not be allowed to race and will be considered ineligible until such time as the form is received by USCSA.

Section 4: The USCSA Eligibility rules are the official eligibility standards for the NWCSC. The USCSA currently uses NCAA Division II Eligibility rules.

Section 5: USCSA/PNW Division/USSS/USASA Membership, Competitors License, and Points Ranking

- A. All alpine competitors competing in NWCSC events must maintain a current membership with USCSA. These forms can be found at [www.uscsa.com](http://www.uscsa.com) under registration.
- B. All USCSA collegiate alpine competitors competing in NWCSC events must be members of PNW Division (PNW Division fees included in NWCSC registration).
- C. All alpine individual competitors may maintain a current membership with USSS. All competitors intending to participate in any USSS events must maintain a USSS competitor's license. These forms can be found at <https://usskiandsnowboard.org/membership>.
- D. All snowboard individual competitors intending to participate in any USASA events must maintain a current membership with USASA. These forms can be found at <https://usasa.org/members/new>.

#### **Article IV: Event Entry, Procedure, & Fees**

Section 1: Event Entry

- A. There will be a coaches meeting the evening prior to competition whereby no changes will be allowed except for illness or injury. Alternates only may replace a sick or injured racer.
- B. Alpine race entries must be received by the race administrator no later than 5:00 p.m. (PST) the Tuesday prior to the race.
- C. All cross country race entries must be received by Monday, or 5 days before the first race as per USSS rules.
- D. All snowboard event entries must be received by the race administrator at the specific venue prior to the event.
- E. All alpine entries utilizing the conference quota must be submitted to the conference quota coordinator by 5:00pm (PST) on the Tuesday prior to the event.

Section 2: Entry Fees

- A. Alpine NWCSC race entry fees for member institutions/individuals are included in the membership fees.
- B. Alpine non-member/guest entries and all conference quota entries to NWCSC events shall pay \$25.00/day/event, payable to NWCSC.
- C. Snowboard competitors will pay current USASA event fee directly to the race

host.

- D. Cross-country competitors will pay current PNW Division/USSS event fee directly to the race host.

Section 3: Tool/Equipment Loss and Breakage in Support of NWCSC Events

Typical normal wear and tear of tools and equipment brought by member NWCSC teams necessary to produce an event will not be compensated by NWCSC unless specifically approved by the Executive Board. Equipment that has failed due to inappropriate use or negligence by NWCSC members other than the team owning the equipment shall be compensated by NWCSC with the approval of the Executive Board.

Equipment lost at NWCSC events brought by member teams to support the event will be compensated by NWCSC by written request for reimbursement if it is shown that the loss was due to negligence by NWCSC team members other than the team owning the equipment and with the approval by the Executive Board. A minimum of 2 weeks must pass after the request is made before the funds will be dispersed. Found equipment after reimbursement is made will be returned to the original owner after the reimbursement or the purchased equipment is returned to the conference.

Reimbursements for equipment will be for fair market value as agreed upon by the Executive Board.

- Section 4: A statement of intent to host a NWCSC event on USCSA letterhead shall accompany all race announcements to verify the validity of the event to facilitate club participation

**Article V: Race Field Size and Seeding**

- Section 1: The field size for NWCSC alpine events may be limited to 18 athletes from each member institution with one athlete permitted per seed. Field size caps will be announced at least three weeks prior to an event.

- Section 2: Junior Athletes: The Conference Coordinator will also review and invite 5 Junior (U18, U16, U14) PNW Division men and women who have completed and submitted Intent to Compete forms to PNW Division. The NWCSC will also invite the race organizing host/junior race program to enter 5 men and 5 women (U21, U18, U16, U14). The PNW Division and Host athletes will be entered at the end of the collegiate field (USCSA Rules Alpine Section 2.01.d).

- Section 3: NWCSC Quota: Additionally, the conference will accept 5 men and 5 women alpine entries under a NWCSC quota (conference quota). Seeding of the conference quota will be done by the conference quota coordinator as appointed by the NWCSC executive committee.

\*NOTE: It is the intent of the NWCSC to invite PNW Division Junior Clubs to host NWCSC events. If the host does not fill their allocation, the college teams will be able to enter alternates. If positions are available, then any U18, U16, U14 non-collegiate PNW Division racer who has completed an Intent to Compete form will be allowed to fill the remaining openings.

- Section 4: Incomplete teams: If individuals from a conference school competes in a conference meet without a full team (at least three members), the seed of this individual is according to USCSA rules regarding individual seeding.

**Article VI: Conference Meet Scoring**

- Section 1: Meet scoring shall be done using the USCSA scoring system. Alpine and cross-country scores

shall be computed separately.

Section 2: All individual team ties will stand. Awards will be given to both winners.

Section 3: A team will consist of three to five members per event. The three lowest individual scores from the first five seeded team members will be counted as the team score.

Section 4: USCSA scoring of events is as follows:

- A. Alpine and alpine snowboard team scores are computed by adding the combined times of the three fastest finishers from each team.
- B. Cross-country and non-alpine snowboard team scores are computed with a point-by-place scoring system (i.e. 1st place is one point, 2nd place two points etc.) with the three top finishers for each team added together with the lowest score winning.
- C. Cross-country relays are scored with 6 points for 1st place, 15 points for 2nd place, 24 points for 3rd place, adding 9 points for each place thereafter. Low score wins.
- D. Four-way placing is determined on a point-by-place scoring for all four events using the top three finishers for each team in each event. These scores are combined to get total scores with the lowest point score for a team winning.

Section 5: When at least 3 team members fail to finish:

- A. Alpine - a time of 110% of the slowest time used by a team to compute its score is created to serve as the missing time (or times) for that team.
- B. Cross-country four-way scoring - the procedure is to use the total finish number of competitors in the event plus one to give a point score for each non-finishing team member less than three.

Section 6: Alternates or "B" team racers are never to be included in race scores. They shall be listed on the result sheet with their times in no way affecting the placing of other team members.

Section 8: The NWCSC shall use USCSA scoring rules for individual and team snowboard events.

## **Article VII: Season Standings**

Section 1: Individual:

- A. Individual season standings will be determined based on combined World Cup Points for an individual's best 6 of 8 qualifiers. World Cup Points will be awarded as follows:

<u>PLACE</u>	<u>POINTS</u>	<u>PLACE</u>	<u>POINTS</u>	<u>PLACE</u>	<u>POINTS</u>
1	100	11	24	21	10
2	80	12	22	22	9
3	60	13	20	23	8
4	50	14	18	24	7
5	45	15	16	25	6
6	40	16	15	26	5
7	36	17	14	27	4
8	32	18	13	28	3
9	29	19	12	29	2
10	26	20	11	30	1

B. If there are 6 or fewer qualifiers, scoring will be based on an individual's best 4 events.

Section 2: Team:

A. Team standings will be determined based on a team's best 6 of 8 races using USCSA scoring/finish points. Finish points shall be awarded to each team as follows: one point for first, two points for second, three points for third, etc. The team with the lowest total points wins.

### **Article VIII: Governing Rules**

Section 1: All activities of the NWCSC shall be governed as per USCSA, USSS, and USASA rules for intercollegiate ski and snowboard competition.

Section 2: NWCSC Qualifying Meet Description:

A. Alpine meets must consist of 2 days of giant slalom and/or slalom as defined in the FIS rules, except for vertical drop and length of course. The number of runs in slalom will be 2 in either dual or double pole slaloms. It is recommended that all events be calendared on weekends only to be evaluated on a case by case basis if extraordinary situations occur.

B. The cross-country events should consist of 2 individual races with 1 or 2 people leaving at a time and a 3-person team relay event for men and women.

### **Article IX: Awards**

Section 1: The individual alpine overall point's leader will be recognized as conference champions and each will be awarded the Arne Backstrom trophy.

Section 2: The top ten individual alpine overall World Cup point total shall be recognized as NWCSC All Conference recognition.

Section 3: The top women and men's team alpine overall World Cup point total shall be recognized as NWCSC team champion.

Section 4: The total World Cup points earned throughout the season shall break ties for overall NWCSC Individual and Team recognition.

### **Article X: USCSA Western Regional Championship**

Section 1: Team Qualification

- A. Teams must participate in a minimum number of events in order to qualify for the USCSA Regional Championship (7-8 events, 6 minimum; 5-6 events, 4 minimum; 2-4 events, 2 minimum; 1 event, 1 minimum). If a team does not meet the minimum event participation requirements, they may appeal to the Executive Board for consideration.
- B. The top 8 men's and women's alpine teams based on combined seasonal results per Article VII: Season Standings.
- C. Advancement of additional teams to Western Regional Championships may be permitted at the mutual consensus of the Western Region Conference Coordinators.
- D. In the event that a qualifying team cannot attend the USCSA Western Region Championships, the next placing team in that discipline will qualify to take their place. In the event that a qualifying team is unable to attend Regional Championships and fails to provide documented notification to the Conference Coordinator, said team will be sanctioned with no post-season participation the following year.

Section 2: Individual Qualification:

- A. Individuals must participate in at least 2 NWCSC race events to be eligible for the Western Regional Championship.
- B. The top 3 men and women per Article VII: Season Standings (alpine and cross country) who are not members of a Regional qualified team shall advance.
- C. These point totals will be based on both giant slalom and slalom events for alpine and open cross-country races for cross-country.
- D. Ties will be broken based on performances at the Conference Championship.
- E. The Conference Coordinator will be responsible for maintaining the records and results to determine the point totals for each competitor from the conference eligible for consideration.

**Article X: National Championship**

Section 1: Per the USCSA National Championship quota rules, the top male and female teams in the alpine discipline will advance to the USCSA National Championships based on scoring at the Western Regional Championship. The number of teams to advance will be announced in January of each competition season.

Section 2: Per the USCSA National Championship quota, the top 6 men's and women's teams in the cross-country discipline based on scoring in the Western Regional Championship will advance to the USCSA National Championships. In the event that no Western Regional event is held, all cross country teams and individuals eligible per USCSA will be invited to the National Championships.

Section 3: Per USCSA rules, all snowboard teams must participate in a regional event to be invited to attend the National Championship. Teams not participating may petition due to force majeure.

Section 4: Individual alpine qualifiers will advance from the Western Regional Championships to the

USCSA National Championships as specified in the USCSA rules.

\*NOTE: Per USCSA rules: “Team and individual attendance to the USCSA Championships can only be achieved through participation in a regional qualifying process. The USCSA mandates that each designated region hold an end-of-season Regional Championship with the qualifying teams thus advancing to the National Championship according to the allocated berths. All participating members of a Regional Championship team attending the USCSA National Championships must have proceeded through the qualifying process as members of that team.”

**Northwest Collegiate Ski and Snowboard Conference Constitution**  
**Revised September 2024**

**Article I: Name**

Section 1: The name of this organization shall be the Northwest Collegiate Ski and Snowboard Conference.

**Article II: Objective**

Section 1: The objective of the Northwest Collegiate Ski and Snowboard Conference shall be to promote collegiate ski racing and snowboarding in the Northwest under uniform rules governed by this organization.

**Article III: Policy**

Section 1: It is the policy of this conference:

- A: To cooperate with other ski associations.
- B: To keep costs of membership participation within realistic limits without sacrificing the high standards of the organization.
- C: To enable all competitors of member institutions a chance to compete in conference sanctioned competitions without sacrifice of reasonable academic standards.

**Article IV: Organization**

Section 1: Any two or four year college in the Northwest (includes Oregon, Washington, Alaska, British Columbia, Montana, and western Idaho) may apply for membership in the conference by applying to the Conference Coordinator. In order for a school to be accepted, it must be confirmed by three-fourths of the Conference membership in good standing. If an applicant is, for any reason, not admissible to the conference membership or if conference membership is impractical due to location, they may apply directly to the association for unattached membership.

Current and past institutional memberships with the NWCSC include:

Boise State University	Simon Fraser University
Oregon College	Southern Oregon University
Eastern Oregon	The College of Idaho
Eastern Washington University	University of British Columbia
Gonzaga University	University of Idaho
Lewis and Clark College	University of Oregon
Montana State University	University of Puget Sound
Mt. Hood Community College	University of Washington
Oregon State University	Washington State University
Oregon State University - Cascades	Western Washington University
Pacific Lutheran University	Whitman College
Seattle University	Whitworth College



- Section 2: There shall be one Alpine division in the NWCSC for all teams in the conference competing in alpine events.
- Section 3: There shall be one Cross-Country division in the NWCSC for all teams in the conference competing in cross-country events.
- Section 4: There shall be one Snowboard division in the NWCSC for all teams in the conference competing in snowboarding events.

#### **Article V: Jurisdiction**

- Section 1: The conference has jurisdiction over all league activities. The NWCSC Constitution, By-Laws, rulings, and specifications are binding upon all member schools and govern all sanctioned intercollegiate races. The Northwest Collegiate Ski and Snowboard Association serves as the parent organization for this conference.

#### **Article VI: Dues**

- Section 1: Conference dues and fees for race entries shall be fixed by the By-Laws.

#### **Article VII: Membership**

- Section 1: A member of the conference is any school in the Northwest Region who has paid applicable dues and fees to the conference. Each school has the privilege of voting and having a representative hold office upon being duly elected.

#### **Article VIII: Officers**

- Section 1: The Conference Coordinator:
- A: Shall serve as the Executive and Administrative Officer for the Conference. The Conference Coordinator shall preside at all meetings, serve as chairperson of the Executive Committee, rule on procedures and jurisdictions, summarize decisions, appoint special committees, and authorize payment of expenses. The Conference Coordinator shall be responsible for the scheduling of the conference races and the distribution of coaching and conference news. The Conference Coordinator shall record the minutes of all meetings and see that all notices are duly given in accordance with the constitutions and by-laws. The Conference Coordinator shall be the custodian of all conference business and competition records, funds and securities, shall keep accurate records of all conference record schools, receive and give receipts for all funds due to the conference and deposit such money in a bank in the name of the conference.
- B: The Conference Coordinator shall be paid a sum of \$1,200.00 by

the conference by the conference members as compensation for their work.

- C: Approved to purchase up to \$1000 in any given year for supplies necessary for conference operations.
- D: The Conference Coordinator shall serve as the Conference Representative to the United States Collegiate Ski and Snowboard Association and serve on any elected position within that organization.

### **Article IX: Executive Committee**

- Section 1: Composition: The Executive Committee shall consist of the Conference Coordinator, 2 Student Representatives, and between 5 and 7 Members At Large. Members At Large and Student Representatives shall be elected at the fall meeting by a 2/3 vote of member schools and existing Executive Committee. Members At large will serve a term of 5 years, and may be reelected at the end of each term. Student Representatives must be active NWCSA competitors, and shall serve a term of up to 2 years.
- Section 2: Authority: The Executive Committee shall conduct business and determine policy of the conference and shall serve as the last Court of Appeal in disputes over the constitutional rights. The Executive Committee has the power to enforce its decisions by suspension of school individuals. The Executive Committee has the right to amend the by-laws but not the constitution. The Executive Committee will vote annually to approve the proposed budget.
- Section 3: Voting and Quorum: A majority vote of the Executive Committee shall decide all issues unless provided for in the constitution or by-laws. One-half of the number of the Executive Committee present in person shall constitute a quorum for its meetings.
- Section 4: Remote Voting: Any action that could be taken at a general meeting of the Executive Committee may be taken without such a meeting if a consent in writing or by telephone if followed by a written confirmation setting forth the action so taken, shall be signed by at least three-fourths of the committee.
- Section 5: Proxy Voting: If a Conference Representative is unable to attend a meeting of the Executive Committee, the Conference Representative may authorize another member of the conference to attend and vote on their behalf by filling in a written proxy with the Conference Coordinator.

### **Article X: Collegiate Advisory Panel**

- Section 1: The purpose for the panel is to establish and maintain sustained conference membership by assisting schools in the Pacific Northwest with starting or maintaining a program or team. This panel shall actively recruit new programs with text and cyber technology, offer guidance to existing collegiate programs which request service, and will offer limited on-site support.
- Section 2: The Collegiate Advisory Panel shall be appointed by the Executive Director of the

NWCSC.

### **Article XI: Meeting Members**

- Section 1: Time and Place of the Annual Meeting: The annual meeting of the membership shall be held on or before October 31. Special meetings may be called by the Executive Committee or in writing, by fifty percent of the member schools. The Executive Committee shall fix time and place of the meetings.
- Section 2: Notice of the meeting: Notice of the NWCSC meeting shall be announced at the conclusion of the annual fall meeting and again 30 days prior to in writing to all member teams of the NWCSC. In the case of a special meeting, the purpose for which the meeting is called, the time and place for said meeting must be mailed to all member schools fifteen days before or no later than ten days prior to the meeting.
- Section 3: Voting: Each member school shall be entitled to one vote. A majority of votes shall decide all questions unless a greater voting requirement is stipulated in the constitution or the by-laws. The chairperson of the meeting shall cast the one deciding vote in case of a tie, and may fix a time limit on speakers or debate of motions. In the case of a special meeting, voting by mail or by proxy (authorized in writing) shall be allowed.
- Section 4: Quorum: Two-thirds of the number of member schools shall constitute a quorum for the annual meetings. In case of special meeting, a quorum shall be deemed to exist as to any questions that the total number of ballots cast (whether by mail or by proxy or in person) equals or exceeds one-half of the number of member schools of the conference. Proxies are allowed.

### **Article XII: Amendments**

- Section 1: The constitution may be amended at any meeting of member schools by two-thirds of the vote cast.
- Section 2: The Executive Committee, with two-thirds vote of the committee membership, may amend the By-laws at any time.